Documentation and Training Workspace

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Workspace Overview

The original mission of the Documentation and Training Workspace was to support the creation and dissemination of: documentation and training materials for caBIG® projects, and educational resources for those deploying caBIG® in their organizations . This facilitated the widespread adoption, dissemination, and use of caBIG® interoperable tools, standards, and data sets; and increased awareness of caBIG® within the larger cancer and biomedical communities. This page includes materials related to the Documentation and Training Workspace.

- The NIH Documentation and Training Listserv is for communication and collaboration among workspace participants between teleconferences. Discussions, teleconference agendas and dial-in information as well as cancellations are sent out on that listserv, so signing up is a good way to keep up-to-date.
- The Documentation and Training Workspace Overview is a presentation that summarizes the mission, goals, and operational facts about the workspace.
- The Documentation and Training Guidelines and Templates page provides a range of resources for those creating materials for caBIG® and for their home organizations.

Workspace Products

Documentation and Training Workspace products are available throughout the caBIG® Community Website, particularly in the Training Portal and in the Getting Connected section of the website. Here are summaries of workspace accomplishments since 2005:

- Workspace Products 2009-2010
- Workspace Products 2008
- Workspace Products 2005-2007

Workspace Teleconference Materials

The Documentation and Training Workspace is currently inactive. Our last call was in November 2010. Conference call notes are available as separate documents under "Attachments" on this wiki page.

Date	Executive Summary
December 2010 and January 2011	The December 2010 and January 2011 D&T teleconference calls were canceled due to the holidays and travel conflicts.
November 01, 2010	This call covered a series of updates and discussion points. First, the Knowledge Center feedback summary was discussed with the group - with particular emphasis placed on the documentation feedback, given the inconsistencies seen between KCs in this area. This problem is difficult to solve, however, the appropriate leads are aware of the concerns and are considering next steps. Second, the group talked about current efforts to streamline content on the community site, and some of the ongoing challenges that need to be addressed. This discussion also included a discussion about social media and how it could be used to facilitate two-way communication with customers, and offer another pathway for customer service. Those with experience in this area were encouraged to connect with Lisa Cole, the new CBIIT Communications Director. Third, the group reopened discussion about the best way that D&T can help the program moving forward, particularly given staffing changes and the evolution of both deployment and the new semantic infrastructure efforts. Finally, funded participants were reminded that final projects are due at the beginning of January; please contact Jenny to discuss any questions you have about this deliverable. (Attendees: H. Begley, S. Lewis, L. Fournier, S. Mungal, D. Melancon, J. Hadfield, L. Cole, C. Pearce, A. Jamijian, J. Tucker)

October 04, 2010	This call focused on two primary topics: (1) Feedback from the Annual Meeting; and (2) Community feedback about the Knowledge Centers. Feedback about the annual meeting was generally positive, with primary discussion points focusing on the importance of communications related to the new approaches and conceptualization of interoperability and what it practically means for community members. Communication needs to focus on the actionable steps that people need to take, a time line for action, and the practical benefits of moving in this direction. What exactly is going to change, for who, how, and when? It still feels conceptual for many people, and many find it hard to know what they are supposed to do with the information - in terms of planning or current deployment efforts. For the second topic, feedback about the Knowledge Centers is reflected in a summary document that can be found at the following link in the Knowledge Center website: Community Feedback About Knowledge Centers. (Attendees: B. Brown, S. Mungal, J. Hadfield, A. Srinivasta, D. Melancon, C. Pearce, S. Lewis, J. Tucker)
September 01, 2010	The Documentation and Training Workspace call was canceled for September due to scheduling conflicts, and to allow participants time for Annual Meeting preparation. Due to Fall academic schedules, we will be moving the monthly D&T call time beginning in October – please look for updates during September over the D&T listserv.
August 04, 2010	The August 4, 2010 Documentation and Training (D&T) call focused on updating the group on Annual Meeting planning, hearing report-outs from participants attending recent face-to-face meetings, and talking about deployment outreach needs.
July 07, 2010	The July 7, 2010 Documentation and Training (D&T) call focused on brainstorming activities and focal areas for the workspace in the upcoming six months. Discussion primarily focused on the needs of the deployment community, and the role that the D&T workspace can provide in filling programmatic gaps in education and outreach.
June 03, 2010	The 3 June 2010 Documentation and Training (D&T) call participants shared progress on their assigned deliverables for the current extension period. The group also briefly discussed the next contract, which will promote greater deployment integration. The next Documentation and Training call will be on July 7, 2010 from 12:00 – 1:30 PM.
May 05, 2010	May call canceled due to scheduling conflicts.
April 07, 2010	The 7 April 2010 Documentation and Training (D&T) call covered a number of topics related to how to translate the some of the needs addressed in other WS to actionable items for D&T. Bart Brown and Bob Freimuth provided a report out from the Deployment Face-to-Face. Jenny Tucker actively sought feedback from WS participants regarding the Adapt Pathway and Data Sharing webpage. The next Documentation and Training call will take place on May 5, 2010 from 12:00 – 1:30 PM.
March 03, 2010	The 3 March 2010 Documentation and Training (D&T) call covered a number of topics related to knowledge management in the caBIG® infrastructure. One element of discussion was on the finalizing and determining the placement of the Adaptation Use Case deliverable created by Lara Fournier, given the great research that this product reflects with respect to the Adapt path. The group also discussed the completion of the ongoing efforts to streamline navigation across the caBIG® web infrastructure to enhance user access to data sharing information, as well as caBIG® tools. Jennifer Tucker also reviewed a draft caBIG® overview presentation with the group. Once completed, this briefing will be available for use by participants and others to support caBIG® outreach efforts. The next Documentation and Training call will take place on April 3, 2010 from 12:00 – 1:30 PM
February 03, 2010	The 3 February 2010 Documentation and Training (D&T) call focused primarily on the finalizing and determining the placement of participant deliverables on the caBIG® website. The group also discussed ongoing efforts to streamline navigation across the caBIG® web infrastructure to enhance outreach related to the "adapt" path towards interoperability and data sharing. The next Documentation and Training call will take place on March 3, 2010 from 12:00 – 1:30 PM.
January 06, 2010	The 6 January 2010 Documentation and Training (D&T) call focused fully on the progress being made with participant projects. All projects that have not already been completed are well underway with feedback provided by the workspace, and will be delivered by the end of January 2010. Deliverables will include: an update to the caBIG® Essentials Training program, a "Data Sharing on the Grid" White Paper for newcomers, a start to a revised caBIG® Glossary, case studies related to the caBIG® adapt path, a consolidated and updated templates list for the program, and an overview of the caBIG® Semantic Infrastructure for Newcomers. D&T participants have also directly assisted the caGrid Portal development team in providing community feedback about the tool, and will be creating a summary guide with tips for other development teams based on that experience. One key theme that came out across the call was the importance of ensuring that project outputs get the visibility they deserve once completed. To this end, we will revisit projects once they are completed to discuss the best places to post and publicize their availability.

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